



Eastbrook Primary Academy

Headteacher: Mrs J Sherlock

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Dear Parent and Carers in class 3LS, 4FM and 5CP

We are holding Parents' Evenings on **Tuesday 19th, Wednesday 20th November and Thursday 21st November** and would very much like to meet you all, so that we can keep you informed of your child's progress in class. **In order for the teachers to share their key messages with parents/carers we ask that children do not attend these meetings.** They are welcome to sit outside the classroom if you need to bring them with you. **Mrs Sutcliff, Miss May and Mr Pawson are available on:**

Wednesday 20th November

Thursday 21st November

3.30 to 6.00pm

3.30 to 6.00 pm

If you have a child in KS1 (Years 1 and 2), please sign up for an appointment on the board by their classroom door. See separate letter for EYFS (YR) appointments.

Please could all Key Stage Two parents (Years 3, 4, 5, 6) return the slip below, ticking as many boxes as possible with times that you are available. The teacher will then allocate a time for your appointment. Times will be given on a first come first served basis

Yours sincerely,

Mrs J Sherlock

Headteacher

RETURN THIS SLIP TO THE CLASS TEACHER

Parents Evening **Child's Name** _____ **Class** _____

Wednesday 20th November - Key Stage 2

Thursday 21st November - Key Stage 2

- 3.30 - 4.00
- 4.00 - 4.30
- 4.30 - 5.00
- 5.00 - 5.30
- 5.30 - 6.00

- 3.30 - 4.00
- 4.00 - 4.30
- 4.30 - 5.00
- 5.00 - 5.30
- 5.30 - 6.00

I have another child in school Class.....

Please indicate the names of any other teachers you would like to speak to..... and they will contact you with a time. I can be contacted on the following number :

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Manor Hall Road, Southwick, West Sussex BN42 4NF

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