



Eastbrook Primary Academy

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3rd October 2019

Dear Parents/Carers

We are pleased to tell you that we have arranged a visit to Hampton Court for **Friday 22nd November**. The cost of this trip will be £23.00. This covers the cost of the coach and the workshops at Hampton Court. This is a fantastic opportunity for the children but we realise it is an expensive trip so we are giving you an opportunity to pay by instalments before Friday 15th November,

Children will need to arrive at school by 7.50am. We appreciate this is an early start but we need to be at Hampton Court by 10am. The coach will be leaving **no later than 8.00am**. Children need to be wearing their school uniform and school shoes and will also require a warm coat.

It is a long journey to London, if your child suffers from travel sickness, please could we ask that you provide them with suitable medication for the journey there and back. Any medication must be handed to the class teacher.

All the children will need to bring a packed lunch with a little bit extra to eat and drink. If your child is entitled to a free school meal a packed lunch will be provided but you may like to include a few extra items.

Please return the permission slip and pay your voluntary donation by Friday 15th November. When possible please pay by Parent pay for school trips.

We are unfortunately unable to take any children on a trip if we have not received written permission from the parent or carer. **If not enough parents make a contribution we may have to cancel this trip.**

Yours sincerely

The Y5 Team

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Hampton Court Friday 22nd November

Name **Class**

- I give permission for my child to go on the trip to the Hampton Court Palace.
- I have paid on Parent Pay (the full amount) / I have paid an instalment and will pay the balance by Friday 15th November - please delete as necessary

Signed **Parent/Carer**

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