



Eastbrook Primary Academy

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Dear Parents,

September 2016

Vacancy for Parent Governor at Eastbrook Primary Academy (Voluntary Position)

The Governors at Eastbrook Primary Academy play a very important part in overseeing the running of the school. There is currently a vacancy for a Parent Governor, who is elected by the parents of pupils registered at the school and who are themselves such parents at the time when they are elected. The term of office for a Parent Governor is four years.

Governors are ordinary people, and no formal qualifications are needed. The one essential requirement is a commitment to Eastbrook Primary Academy. Having been judged Outstanding by Ofsted in 2015 we continue to strive to maintain our high standards, embrace new initiatives and create ever more opportunities for our pupils.

Why become a governor?

Because:

- you care about the education children receive
- you enjoy a challenging and rewarding role
- you are keen to help all children do well at school
- you want to help strengthen the link between the school and the local community

A governor should:

- raise questions and participate in decision-making
- be a critical friend to the senior leadership team
- be discreet, open minded and fair
- be a source of ideas
- be prepared to participate in school life

Attached is a little more information to help you decide if you wish to apply. If you are interested in the role, please collect an application / declaration form from the school office and return it as soon as possible, but no later than 12 noon on Monday 3rd October 2016, in an envelope marked 'Parent Governor Election'.

Your application needs to be supported by the signatures and addresses of two other parents of children also attending the school.

If more than one application is received an election will be held and every parent will be sent voting papers, which will include the candidates' election statements.

If you should have any further queries, please feel free to contact the school office and if you wish, we will arrange for you to talk to one of our governors at a convenient time.

Yours sincerely

Mrs J Sherlock
Headteacher

EASTBROOK PRIMARY ACADEMY

INFORMATION FOR PROSPECTIVE

PARENT GOVERNORS

Parent Governors

Under the Scheme of Delegation for Eastbrook Primary Academy, Parent Governors are elected to serve on the Local Governing Body for a term of four years. The parent members of the governing body are elected by parents of registered pupils at the Academy and he or she must be a parent of a pupil at the Academy at the time he or she is elected.

Meetings & Committees

Every school year there are usually six Full Local Governing Body meetings - two in the Autumn term, two in the Spring and two in the Summer term. All Governors should make every effort to attend these meetings. In fact if a Governor is absent without the permission of the Chair from all meetings of the governing body held within a period of six months they will be suspended.

The governing body also has two committees - Standards and Attainment and Resources - and each governor is expected to volunteer to be on one or both of these committees. These committees also meet twice a term. In addition, each governor is assigned a particular area on which to concentrate as a focus for their involvement in the school. These areas include Literacy, Numeracy, Behaviour, Special Needs and Safeguarding.

Most main meetings are held after school or in the early evening and committee meetings are held during the school day. Every effort is made to hold meetings at a time that is convenient for the greatest number of members. It should be noted that the Government expects employers to allow an employee 'reasonable time' off work to carry out their governor role.

Very occasionally urgent meetings need to be held, in which case the Clerk will endeavour to call as many Governors as possible to meetings at short notice.

All Governors are encouraged to participate in Governor training. This training is provided either by the local authority or by our Academy sponsors, REAch2.