



# Eastbrook Primary Academy

Headteacher: Mr Matthew Clark

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7<sup>th</sup> December 2023

Dear Parents and Carers

We are pleased to tell you that your child has been chosen to take part in a trip to the Recycling Plant in Ford on **Tuesday 23<sup>rd</sup> January 2024**. During the visit the pupils will have a tour of the building and learn about how items are recycled

The children will travel by train and we will be leaving school at **9.15am**, so please ensure your child is at school by **9.00am** and we should be back at school by 3.15pm. Children will need a packed lunch and drink for this event in a rucksack. If your child is entitled to a free school meal, we will provide a lunch, but you may wish to add a few items. Please complete the slip below if your child would like a lunch.

The cost of this trip is £7.00, which covers the train fare and insurance. Your voluntary contribution may be paid via Parent pay.

Yours sincerely

Mr M Clark

Headteacher

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**Recycling Plant in Ford    Tuesday 23<sup>rd</sup> January 2024.**

My child..... class.....

may take part in this event.

☐ I have paid by Parent pay.

☐ my child would like a packed lunch from school

Signed..... Parent/Carer



Manor Hall Road, Southwick, West Sussex BN42 4NF

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