

Dear parents and carers

We hope this email finds you well.

As we approach Monday 8th March we are looking forward to welcoming **all of our children back into school**. Included within this email is some of the key information to support the full re-opening of the school. We are basing this information on our Autumn Term plans and the latest guidance from the Department for Education (DfE), which as you will be aware, can change very quickly. Included, is a Parent Information Pack which will revisit the main control measures that have been put in place. Schools will still be operating within 'bubbles' (smaller groups of children). This is an important control measure as children, particularly younger children, cannot be expected to socially distance from staff or each other. At Eastbrook, we will be treating each year group as a bubble.

We are also planning to open our wrap around care at this time, please see the information below. In order to minimise bubble sizes the latest guidance states that parents must only access this provision for their children: *where the use of the provision is reasonably necessary to support them to work, seek work, undertake education or training or attend a medical appointment.*

Early Birds Breakfast Club

We are planning to start this from Tuesday 9th March. It will be based in the main school hall as this is the largest indoor space available to us. Children can be dropped off at the main hall doors (near the bicycle shelter) which lead directly into the club. The provision will run from 8am until the start of the school day. Children should not be dropped off before 8am. Numbers will have to be limited so if you are interested in a place and have not spoken to a member of the office team please email them as soon as possible: office@eastbrook.w-sussex.sch.uk and ensure Breakfast Club is the subject title so that the office staff can identify the request. Please indicate which days you require (Breakfast Club runs every day). Places will need to be booked in advance.

After School Club ('Skoolz Out')

We are planning to start this from Wednesday 10th March, it will be based in the dining room as normal, although spaces will be limited and we may need to limit year groups, depending on demand. If you are interested in a place, and have not spoken to a member of the office team, please email the school office: office@eastbrook.w-sussex.sch.uk and ensure After School Club is the subject title so that the office staff can identify the request. Please indicate which days you require (the provision will continue to run from Monday to Thursday until 6pm). Places will need to be booked in advance.

As you will appreciate, planning for 420 children and 70 adults to be back on site at the same time has its challenges and whilst we have tried to think of as many variables as possible we may have to update our plans with quite short notice. This may be because government guidelines change (nationally or locally) or because we can see that something is not working as well as we would like it to.

In the meantime, we ask that you read the Parent Information Pack carefully and contact the school if you have any questions (01273 874050).

Kind regards

A handwritten signature in blue ink that reads 'Julia Sherlock'.

Julia Sherlock
Headteacher