

Early Birds Breakfast Club at Eastbrook Primary Academy

Parent and Carer Information Leaflet

Introduction

Eastbrook Primary Breakfast Club (Earlybirds) aims to provide excellent childcare and breakfast for children who are in Reception to Year 6, in line with the ethos of the school and on the school premises.

Breakfast

All children will be offered a breakfast which includes a number of healthy options, such as cereal and toast. Breakfast time will be a sociable time with small groups of children sitting together around the table.

Activities

A number of short activities will be on offer before school. These will vary from day to day and week to week. Activities may include:

- Opportunity to complete homework
- Drawing and craft
- Board games

Children will be able to choose what activities they do and these will be extended in line with children's wishes where possible.

Children may bring in small toys and games at the discretion of the staff. The school or club cannot take responsibility for personal belongings that are damaged or go missing.

Timing

The club runs from 8am until 8.45am, Monday to Friday. EYFE and KS1 children will go straight from Breakfast Club to their classroom at 8.45am. KS2 children will go out to the playground, which is supervised at this time. They will need to take their coat, bag, lunch box and any other belongings with them to the club and then to their cloakroom/classroom at 8.45am.

The club is open term time only and will be closed on INSET (staff training) days.

Places

The club has 40 places per day available.

If there is sufficient demand then the school will consider creating additional places, subject to staff availability.

If there is insufficient demand for the club or any other significant issues then the club will close. Six weeks' notice will be given.

Dropping off children

Parents can drop off their child(ren) from **8.00am** at the main reception door. There is a separate bell for the breakfast clubs. **Please do not use the school car park when dropping off children as this is a health and safety risk with staff arriving in cars.**

Payments

The cost per session is £3.50 including breakfast (correct at time of printing) for the first child and £3.00 for any additional child. The school will give at least four weeks' notice of any increases to the cost of sessions.

Payments should be made in advance either: weekly, half termly or termly. Ad hoc attendance will require payment on the day that your child attends.

Arrears will be invoiced for on the following Monday. **We reserve the right to suspend your child from attending Breakfast club until payment is received in full.**

Refunds

Refunds will not be given, except at the discretion of the Headteacher.

Funding

The breakfast club is self-funding and not subsidised by the school's main budget.

Application Form

All parents/carers must complete an application form for the club before a child can start. The form is to give the club details such as before school emergency contact details, medical information and so on. Parents must tell the club (in addition to the school office) if any details change.

Completing the Application Form does not guarantee any sessions which must be booked separately.