



**Eastbrook Primary Academy**

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30th April 2019

Dear Parents and Carers

Our Year 4 topic theme for this term is The Romans and we are writing to tell you about a trip to **Bignor Roman Palace** that has been arranged for Thursday 6<sup>th</sup> June, the first week back after the half term holiday. This visit will really help to make the topic come alive to the pupils.

We are travelling by coach, leaving school at **9.00am** and returning at approximately 3.15pm. If we are any later, we will let you know on the day. Children should bring a packed lunch and plenty to drink with them. If your child is in receipt of free school meals we will arrange for them to have a packed lunch provided that day but you may like to include some extra drinks and snacks in their backpack.

The children will need to wear full school uniform please and sensible shoes. Children will also need to bring a waterproof coat / sun hat and sun cream depending on the weather.

The cost for this trip will be £16.60 per child. Please complete the permission form below and return this together with your voluntary contribution in a named envelope by Friday 24<sup>th</sup> May. If you are unable to contribute in full please see the school office in confidence. If you would like to pay by instalments, please pay £10.00 now and one further instalment of £6.60 by Friday 24<sup>th</sup> May. You may also pay via Parent Pay.

Yours sincerely

**The Year 4 Team**

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**Y4 Visit to Bignor Roman Palace Thursday 6<sup>th</sup> June**

Name..... Class .....

I give permission for my child to go on the trip to Bignor Roman Palace and enclose £16.60 in payment/ I have paid on Parent Pay.

I wish to pay in 2 instalments and enclose £10.00 now and agree to pay one further instalment of £6.60 by **Friday 24<sup>th</sup> May**.

Signed ..... Parent/Guardian

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