

We look forward to seeing you there.

## Attendance Update

Overall attendance is now very close to our target of 96%. We are however starting to get more requests for term time absences. We realise some absences are unavoidable but it would really help if families didn't book holidays in term time. We cannot authorise any holidays in term time as the expectation is that holidays are taken within the 13 weeks of holiday time across the school year. In line with our locality schools we can only authorise exceptional absences such as **one day** for a close family wedding.

As you all know school attendance is incredibly important as it can have an impact on both your child's learning and their friendship groups. Our school target is to be at least in line with national figures: **96%; anything lower could have an impact on our Outstanding judgement.**

Each week classes have the opportunity to win attendance awards for the best attendance. Well done to the following classes:

w/ending 22nd November 2019

KS1 1st place with 98% is 2SJ, KS2 1st place with 97.6% is 5RW

**Whole School Attendance w/ending 22nd November = 95.6%**

w/ending 29th November 2019

KS1 1st place with 100% is 2SJ, KS2 1st place with 98.4% is 6HS

**Whole School Attendance w/ending 15th November = 95.8%**

**Overall school attendance currently stands 95.9%**

## Term Time Absence

As more and more requests are made for term time absences we would like to take this opportunity to remind parents that we **cannot authorise** holidays in term time. As a school we pass the details of these absences onto West Sussex County Council. (This is for any holiday which lasts 5 days / 10 sessions or more.)

**Additional details can be found on their website, including the following information:**

The Government has directed that headteachers may now only grant leave for a holiday in term-time where there are exceptional circumstances. In West Sussex, we may issue a Fixed Penalty Notice (FPN) if a pupil has accrued unauthorised absence from school and the school has referred the matter to us.

Fixed Penalty Notices (FPN) are issued per parent, per child and are an alternative to prosecution, giving you an opportunity to discharge your criminal liability by paying a fine of £120, which must be paid within 28 days.

They are generally issued where there have been at least 10 sessions of unauthorised absence from school within a recorded 10 school week period. However, there are some occasions where they are issued outside of these criteria.

Should the period of absence for a holiday in term time be 15 school days or more, a FPN may not be deemed suitable. Instead the matter may be brought directly before the court.

After 28 days we will consider prosecuting for the original non-attendance, not for the non-payment of the FPN, however if you pay within 21 days we will reduce the fine to £60.

## Paying a Fixed Penalty Notice

You can pay online using the reference number stated on the FPN. A unique reference number for each child will be provided.

## Term Dates for your Diary

Tuesday 10th December	EYFS	Christmas Performance (9.15am)
Tuesday 10th December	Y3/4	Christmas Production (2pm)
Tuesday 10th December	Choir	Holmbush
Wednesday 11th December	Y3/4	Christmas Production (9.15am)
Wednesday 11th December	All	Caterlink Christmas Lunch
Thursday 12th December	KS1	Christmas Production (2pm)
Friday 13th December	KS1	Christmas Production (9.15am)
Friday 13th December	All	Christmas Jumper day (or festive hat)
Friday 13th December	All	Christmas Raffle
Monday 16th December	EYFS/KS1	Visit to local church
Tuesday 17th December	EYFS/KS1	Panto
Friday 20th December	All	Last day of Autumn Term
<b>Spring Term 2020</b>		
Monday 6th January	All	INSET Day (School closed to pupils)
Tuesday 7th January	All	First day of Spring Term
Mon 17th - Fri 21st February	All	Half Term Holiday
Friday 3rd April	All	Last day of Spring Term
<b>Summer Term 2020</b>		
Monday 20th April	All	INSET Day (School closed to pupils)
Tuesday 21st April	All	First day of Summer Term
Mon 25th - Fri 29th June	All	Half Term Holiday
Thursday 16th July	All	Last day of Summer Term (pupils)
<b>Autumn Term 2020</b>		
Monday 7th September 2020	All	Start of Autumn Term (next academic year)

## Year 5/6 Production

Thank you for joining us for this performance - we hope you enjoyed it!



## School Admissions—Sept 2020

Was your child born between 1 Sept 2015 and 31 August 2016?

If so they are eligible to start school in September 2020.

Apply Online at : [www.westsussex.gov.uk/admissions](http://www.westsussex.gov.uk/admissions) from  
Monday 7th October.

Closing date for applications is Wednesday 15th January 2020.

For additional advice you can call: 03330 142 903

Mrs Julia Sherlock, Headteacher,

Eastbrook Primary Academy,

Manor Hall Road, Southwick

Tel :01273 874050

Email: [office@eastbrook.w-sussex.sch.uk](mailto:office@eastbrook.w-sussex.sch.uk)

Website: [www.eastbrook.w-sussex.sch.uk](http://www.eastbrook.w-sussex.sch.uk)



## Food Bank Donations

Once again the school is inviting pupils to contribute towards a Reverse Advent Calendar. This is where, instead of receiving something each day in the countdown to Christmas, you **give** something. All of the contributions then get passed on to the Brighton Foodbank, to support families who might need a little extra help at this very expensive time of the year. Below are some suggestions for items., although all dried, and tinned goods are appreciated. There is a basket just inside the main entrance for any donations. Many thanks for your continued generosity.



### Year 4 Victorian Exhibition

Year 4 pupils invited family and friends into school to share all the knowledge they had learnt about famous Victorians. Each one of them 'starred' in a video telling the story of their famous person.

It was a great event and really well-supported as you can see from the photographs.



# OUR CHILDREN NEED YOU



School Crossing Patrol needed at

**Eastbrook Primary Academy**

Approx. 08:15 – 09:00 & 14:45 – 15:30

Hourly Rate: £9.18  
(Job Share Considered)

West Sussex County Council employs a large team of dedicated men & women who provide safe passage for children across busy roads on their way to and from school.

Would you like to join our team as a Lollipop Lady or Lollipop Man? No upper age limit, may suit retired person. A Rewarding and Satisfying Job

Full Training given, Uniform Provided &  
Regular Monthly Pay

**For More information**

**Telephone: 0330 222 6738 07783163799**

**or**

**Search West Sussex County Council  
School Crossing Patrol**



## Spring Menu 2020

### Monday

### Tuesday

### Wednesday

### Thursday

### Friday



#### Week One

Option 1	Sausage Roll with Oven Baked Wedges	Spagheetti Bolognaise With Garlic Slice	Roast Pork Loin, Roast Potatoes and Gravy	Sweet & Sour Chicken With Rice	Fishfingers/ Salmon Fishfingers with Chips & Tomato Sauce
Option 2	Quorn Sausage in a Bun with Oven Baked Wedges	Soya Bolognaise With Wholmeal Pasta & Garlic Slice	Quorn Roast Fillet with Roast Potatoes and Gravy	Sweet & Sour Quorn With Rice	Red Pepper & Cheese Frittata with Chips & Tomato Sauce
Vegetables	Peas & Baked Beans	Sweetcorn & Peppers	Carrots & Green Beans	Mixed Vegetables	Baked Beans & Peas
Dessert	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Tutti Fruity Friday Yoghurt

#### Week Two

Option 1	Wholmeal Ham, Cheese & Tomato Pizza With New Potatoes	Chicken Curry with Rice	Roast Chicken With Stuffing, Roast Potatoes and Gravy	Sausage Pasta Bake	Battered Fish with Chips & Tomato Sauce
Option 2	Cheese & Tomato Pizza With New Potatoes	Leilil and Sweet Potato Curry with Rice	Vegetarian Wellington with Roast Potatoes and Gravy	Wholmeal Vegetable Pasta Bake	Cheese & Tomato Quiche with Chips
Vegetables	Sweetcorn & Coleslaw	Mixed Vegetables	Carrots & Cabbage	Sweetcorn & Broccoli	Baked Beans & Peas
Dessert	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Tutti Fruity Friday Yoghurt

#### Week Three

Option 1	Beefburger in A Bun With Oven Baked Wedges	Chicken Pie with New Potatoes	Roast Turkey With Roast Potatoes and Grovy	Beef Lasagne & Garlic Slice	Fishwich with Chips & Tomato Sauce
Option 2	Quorn Burger in A Bun With Oven Baked Wedges	Creamy Vegetable Pie (Mash Topping)	Homily Pie (Potato, Cheese & Spinach Tart) with Roast Potatoes	Vegetable Lasagne With Garlic Slice	Vegetable Sausage With Chips & Tomato Sauce
Vegetables	Sweetcorn & Peas	Sweede & Carrot	Carrots & Broccoli	Green Beans & Cauliflower	Baked Beans & Peas
Dessert	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Yoghurt or Fresh Fruit	School pudding choice Yoghurt or Fresh Fruit	Tutti Fruity Friday Yoghurt

**Available Daily:**  
- Freshly cooked jacket potatoes with a choice of fillings (where advertised)  
- Bread freshly baked on site daily  
- Daily salad selection

**ALLERGY INFORMATION:**  
If your child has an allergy or intolerance please ask a member of the catering team for information. If your child has a school lunch and has a food allergy or intolerance you will be asked to complete a form to ensure we have the necessary information to cater for your child. We use a large variety of ingredients in the preparation of our meals and due to the nature of our kitchens it is not possible to completely remove the risk of cross contamination.