



**Eastbrook Primary Academy**  
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9<sup>th</sup> June 2022

Dear Parents and Carers,

Please find attached to this letter information concerning our Breakfast club and an application form.

We would like to remind you that we would like payment in advance for sessions required. If your child is unable to attend, your payment will be retained until the next session your child attends. If any arrears accrue we may have to suspend your child until payment is made. The school has no provision to subsidise Breakfast club and your payments allow the club to continue.

Please take time to read the attached terms and conditions and contact the office if you have any queries.

Yours sincerely

Mr P Wade

Headteacher

Manor Hall Road, Southwick, West Sussex BN42 4NF

*REACH2 Academy Trust, Company Number: 8452281, Registered in England and Wales;  
Charity Number: 1149000; Registered Address: Henhurst Ridge Primary Academy, Henhurst Ridge,  
Branston, Burton-upon-Trent, Derby DE13 9TQ.*



