



Eastbrook Primary Academy

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13th September 2018

Dear Parents and Carers

We are pleased to tell you that we have arranged a trip to Lewes Castle on **Friday 5th October**, for the children in Year 1, as part of their Turrets, Tiaras and Tales topic.

The trip will take place within normal school hours and children should wear their school jumper, jeans or warm trousers and sensible shoes, trainers are ideal. They should also bring a waterproof coat and backpack.

As your child is in receipt of a Universal Infant Free School (UIFS) meal, a lunch will be provided on the day but it would be advisable to provide your child with an additional bottle of water for the trip. **If your child would prefer a packed lunch from home please tick the correct box below.** The school has to cover the costs for the free lunches so we prefer not to waste food or money if not required.

The cost for this visit will be £17.70 per child which includes entrance, workshops, coach and insurance. We would be grateful if you would complete the permission form below and return this together with your voluntary contribution in a named envelope by **Friday 28th September**, or pay via Parent Pay. **Where possible please pay by Parent Pay.** If you are unable to contribute in full please see the office in confidence. You may if you wish pay this amount in two instalments, please indicate this on the slip below. We may have to cancel this trip unless we receive enough contributions.

Yours sincerely

Mrs Shoebridge

Miss McAulay

Mr Trower

Year 1 Team

.....
Lewes Castle Friday 5th October

My child..... class..... may attend this trip and I have paid by Parent Pay/ I enclose cash or cheque.

☐ I wish to pay by two instalments of £10.70 now and £7.00 by Friday 28th September.

☐ I will provide my child with a packed lunch

☐ My child would like a school packed lunch provided for this trip.

Signed..... Parent/Carer

Please return this slip by Friday 28th September to the office.